

## **Opportunities to Serve Hamilton Conference - The United Church of Canada**

### **CORPORATION OVERVIEW COMMITTEE**

#### **Committee Mandate**

To oversee incorporated ministries of The United Church of Canada within Hamilton Conference. These corporations operate a wide range of programs related to the Church's mission and often use United Church people as members, Directors and volunteers. Some, like outdoor camps, seniors housing and care facilities, outreach ministries serve The United Church of Canada members and other individuals and families. Other corporations serve roles required by The United Church itself, such as Presbytery Extension Councils.

The responsibilities for this committee are:

- to supervise all recognized corporations within the bounds of Conference, according to section 429 of *The Manual*, including ensuring compliance of articles of incorporation and by-laws
- to advise and work with Conference, ministries and programs, presbyteries, and General Council Office staff on the effective establishment, governance and operation of incorporated ministries

#### **Reporting Relationship**

The Chairperson will make recommendations to the Executive of Hamilton Conference and write a report for the Annual Meeting of Hamilton Conference to be included in the Record of Proceedings.

#### **Gifts, Skills and Experience Needed:**

Committee members will have significant experience on or with non-profit boards and have good negotiation and communication skills.

Ideally, committee members will be active participants in a local pastoral charge or ministry, but may be recruited for specific skills in legal, financial, and non-profit governance and management matters.

Committee members will be open to the leading of the Spirit, familiar with the polity of The United Church of Canada, predisposed to

collaboration and teamwork, sensitive to diversity issues and differences in learning styles and passionate about the mission and ministry of The United Church of Canada.

#### **Orientation and Training Available:**

Orientation by Chairperson and Executive Secretary.

Sharing the duties of Corporation Overview Committee.

#### **Membership:**

This committee will usually consist of seven members, including a **Chairperson, Vice-chairperson, and five Members-at-Large.**

The Secretary will be appointed from the committee. Staff Support will be provided by the **Executive Secretary.**

#### **Expectations and Terms:**

Members will serve a three year term, which may be renewed once. The committee will normally meet four times per year at the Conference Office, by conference call and email exchange.

Special meetings on a particular matter are held as needed and group sessions for corporations are offered. Members attend meetings of incorporated ministries from time to time.