



Children and Young Teens
9-13 years of age.
at Hamilton Conference Annual Meeting
CAW Family and Education Centre
Port Elgin, Ontario
June 1-3, 2012

LEADERSHIP INFORMATION AND REGISTRATION

CAYTS will run concurrent with the Conference Meeting:

CAYTS meet this year at the CAW Family and Education Centre in Port Elgin, Ontario. The program will run in conjunction with the Conference meeting, registration beginning Friday June 1 in conjunction with Conference registration. **Parents/guardians are responsible for overnight care.**

The coordinator for this year's program is Sheena Riley- Marini.

CAYTS offers the opportunity for children and young teens to experience their church in the wider community in worship and action. The majority of their time will be spent in their own program, but there will be some time spent with the total gathering of delegates, and perhaps some meals will be spent with their sponsor.

CAYTS offers a fun time with other children and young teens and their leaders using creative mediums, to enable them to understand that they are a valuable part of the church and explore ways for them to share their faith and ministry within the church.

Description of Leadership Roles

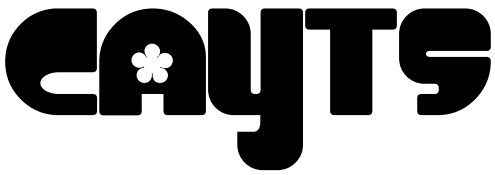
All the members of the leadership team:

- Provide a positive, safe, fun, friendly, calm and high quality presence and program for CAYTS
- Participate in the entire program and support CAYTS and fellow leaders
- Encourage CAYTS to participate in entire program
- Spent time getting to know the CAYTS (ex. over meals)
- Give leadership when needed and based on your gifts and skills
- Follow the group norms of the group, and ensure that no non-sponsoring adult is alone with a child at any given time. (Including leadership)
- Ensure that the children are never left without adequate supervision.
- Attend planning meetings as possible and keep up to date by e-mail
- Represent Hamilton Conference and the United Church well
- Promote the program and encourage participation
- Receive mileage to all meetings, including CAYTS
- **Complete an application form, provide references and Police Record Check**
- **Attend training offered by Hamilton Conference Sexual Abuse Prevention and Response Committee.**

Music/Worship Leader (may be one or two people)

- Plan worship, with support as needed from Leadership
- Ensure copyright is respected
- Create worship space

Thank you for considering this position. Please indicate your willingness to take on the role of Leader by completing the application below and returning to Hamilton Conference before the deadline.



Hamilton Conference Annual Meeting
CAW Family and Education Centre Port Elgin, Ontario
June 1-3, 2012
LEADERSHIP APPLICATION FORM

All leaders need to complete this application form and submit two references with related reference forms returned to the Conference Office by the application deadline. Leaders must at minimum have completed High School.

Please have applications in to the office as soon as possible. Accommodations will be limited so we need to know early who will need them.

Name: Phone (day):

Address: Phone (home):

e-mail: Cell phone:

Postal Code: Male Female

19 years of age or older? Yes No

Congregation: Presbytery:

I would like to be (please circle one), Home Group Leader, Chaplain, Worship/ Music Leader

Are you a confirmed member of the United Church of Canada? Yes No

Have you previously been a CAYTS Leader? Yes No If yes, when?

Previous experience leading children and young teens. Please tell us context and ages (i.e. Church, camping, school, sports). Attach additional sheets, if necessary.

Three horizontal lines for providing previous experience details.

Special interests/skills/training that you bring (i.e. drama, crafts, music, sports, storytelling, knowledge of the church court, games, worship, cooking, education, First Aid etc.)

Two horizontal lines for providing special interests/skills/training.

What are some of the ways you hope to grow through your CAYTS leadership? What are your hopes for the participants?

Three horizontal lines for providing growth hopes.

References:

Please provide us with the full contact information for two references. One should be someone you have worked with using your skills with youth, and be able to comment on your expertise, reliability and sense of boundaries. For returning leaders, your references should be updated from any past applications. Each reference is requested to fill out the reference form which will be provided. Completed forms must be received by the Hamilton Conference Office by March 1, 2012 (address below)

1. Name: _____

Address: _____

(_____) _____ (_____) _____ _____
Home Phone Work Phone Email Address

2. Name: _____

Address: _____

(_____) _____ (_____) _____ _____
Home Phone Work Phone Email Address

Leadership Planning Meetings

Leaders will have an opportunity to meet one another, learn information about the program as well as provide planning input and ideas at planning meetings. **All leaders are expected to attend at least one of these meetings.**

Coordinating Committee on Sexual Abuse Prevention and Response

Leading youth groups is a privilege and a responsibility. The safety and security of our young people is one of our faithful covenants. Therefore, we require that all leaders attend an information and training session provided by the Coordinating Committee on Sexual Abuse at a time to be determined. **All leaders are expected to attend this training.**

Police Check

All members of the leadership need to obtain a Police Records Check. A Police Records Check from June 2011 and onward will be accepted. If you do not already have a Police Records Check, a letter from Hamilton Conference requesting this for volunteer reasons is available which will lower the fee. The cost of the Police Records Check will be reimbursed by Hamilton Conference.

Signature and Declaration

I will provide the references required.

I will provide the Police Check required.

I have read the above information. I will attend at minimum one leaders planning meeting and the Sexual Abuse information session.

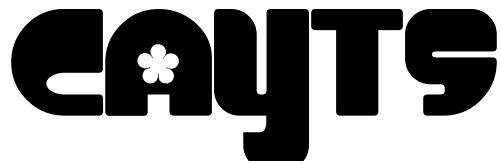
I am committed to being a full-time leader at CAYTS at the Hamilton Conference Annual Meeting 2012, in Port Elgin, Ontario and I agree to provide responsible and appropriate leadership at CATYS, and will work collegially and faithfully with the other leaders, Coordinators and CAYTS participants.

Applicant Signature

Date

Please mail this form to: Lorna MacQueen
United Church of Canada Hamilton Conference Minister
Faith Formation for Discipleship
Box 100 Carlisle, ON L0R 1H0

905-659-3343 x.223
lmacqueen@hamconf.org



Medical Information Form

IMPORTANT: We must have this information or you will not be able to participate in CAYTS

Name: _____

Health Card Number: _____

Allergies and medications: _____

Special diet (i.e.: vegetarian, diabetic, other) _____

Current medication(s): _____

Dosage and frequency: _____

Self Administered OR Administered by an adult

Special needs: _____

Family doctor: _____

Phone number: (____) _____

Permission for Emergency Medical Attention:

Please Print

In the event of an emergency, I _____ give permission for Hamilton Conference Staff or their designates to permit emergency treatment for myself if it is deemed necessary. All efforts will be made to contact the following person(s) for permission before treatment is given.

Emergency Contact Name: _____ Relationship: _____

Emergency phone number(s) during CAYTS, June 1-3, 2012 (____) _____

(____) _____

PHOTOGRAPH and VIDEO RELEASE

I give permission for the photograph and/or video image, of myself, as taken by authorized persons, to be used as memory or promotional material in various United Church of Canada print and electronic resources, including online community locations and Hamilton Conference web site for the promotion of CAYTS.

Participant's signature

Date